

**California Department of Education
California School Age Families Education Program
Application for Reimbursement of Start-Up costs
Service Level Exemption**

Agencies that are starting new child care programs or expanding the capacity to serve children may apply for service-level exemptions which will provide augmentations for the new program or the portion of service represented by that additional capacity. Fifteen percent will be added to the reported service level for the first fiscal year of operation to be used for start-up. These additional funds may apply to the following costs: the employment and orientation of necessary staff, the setting up of the program and facility, the finalization of rental agreements and the making of necessary deposits, and the purchase of a reasonable inventory of materials and supplies (Education Code Section 8275).

1. AGENCY INFORMATION

Agency Name:_____Contact Person:_____

Agency Address:_____City_____ZIP:_____

Telephone Number:_____E-Mail:_____

2. SITE INFORMATION: Start-up Funds are requested for a new program or an expansion at this site.

Site Name:_____Site Supervisor:_____

Site Address:_____City_____ZIP:_____

Telephone Number:_____E-Mail:_____

☐ This is a new child care site

☐ This existing site will increase its capacity to serve the children of enrolled Cal-SAFE families.

Please indicate the number of additional child care spaces for enrollment represented by this application

3. Please list the expenditures that will be funded with this reimbursement:

4. AGENCY SIGNATURE:

Typed Name of Authorized Agent:

Title:

Signature of Authorized Agent:

Date:

Please submit this completed form to:

Cal-SAFE Program
California Department of Education
1430 N Street, Suite 6408
Sacramento, California 95814